



# Library Advisory Board

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## Library Board--Minutes

Monday, March 9, 2015 – 7:00 pm  
Conference Room  
Smith Public Library  
300 Country Club Rd., Bldg. 300  
Wylie, Texas 75098

### CALL TO ORDER

*Announce the presence of a Quorum.*

Members present: Dorothy Corbin Brand, Shirley Burnett, Kenneth Cash, Sandra Stone & Rachel Orozco, Board Liaison

Members absent: Mindy Ayers, Todd Abronowitz & Gerri Washington

### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

No citizens were present at the meeting.

### PRESENTATION

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No presentation was given at the meeting.

### ACTION ITEMS

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The Library Board Minutes of Monday, January 12, 2015 were approved as presented. No meeting was held in February.

### DISCUSSION ITEMS

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#### Long Range Plan Ideas:

Customer Service Survey: We would like to do a survey of our users and non-users. We did one before we moved into our new building and haven't done one since that time.

Technology: There is a rotation schedule with the Information Support Department and they are trying to rotate equipment every 4 years. Since most of our inventory was purchased 4 years ago this will be an expensive endeavor. We currently have the following computer inventory:

- Adult Department: 15 desktops & 2 iPads

- Children's Department: 8 desktops & 3 learning stations
- Teen Room: 12 laptops and 3 iPads
- Computer Lab: 16 desktops

The Teen laptops need to be replaced first. The batteries were replaced in an effort to make the laptops last longer. We submitted a request for 6 to be replaced in this current fiscal year and they didn't get approved. We will put our request in again for the next fiscal year budget and hopefully it will be approved.

We received a grant to replace one of the Early Learning Stations and it will be replaced this fiscal year.

The desktops in the computer lab have less usage so they will last longer. In FY16 we want to apply for a grant to replace the desktop computers with laptops. Our goal is to convert the area to a more flexible space so that the room could be used for a meeting room and/or hold different types of training classes.

A scanner has been purchased with grant funds and we need to determine where we are going to set it up in the public area.

We received a grant to purchase some audio/video equipment to be used to do an oral history project and library promotion.

We would like to purchase some type of proxy server so when our webpage is accessed only one login and password will be needed. Currently, a separate login and password is needed to access each database.

We want to integrate our e-books from Overdrive into our library catalog. This process would cost about \$1,000.00.

A grant has been submitted to make the Small Business Resource Center mobile and purchase 3 laptops. We have purchased additional new titles and downloadable audio and want to promote the resources more. We have offered small business classes in the past and would like to offer more of them. Our QuickBooks class is very popular among our small business community.

**Collection Development:** We now have downloadable music and are no longer buying music CD's. We have also phased out more of our print magazines. Teen magazines have been phased out because they aren't being utilized by the Teens. We are ordering less of the print magazines for adults because we now offer some of those online. The magazine collection for adults can now be checked out. DVD's and books on CD are still very popular.

For FY16 we are reviewing all of our online resources to see which ones are performing and will drop some of the lower performing ones. Either something different will be purchased or the funds will be utilized to purchase something else. We did get a static IP address because every time Verizon changed the IP address we had to notify all of our vendors. We are currently doing

some research into the genealogy section as to what other libraries have and what online resources are available and what new is coming available online.

**Library Space:** Our space was built to be flexible as our collection grows and changes. We are looking at rearranging the shelving in the new book area. In the Children's area we are looking at converting the periodical shelving into more of a graphic novel section. We have had the vendor come in and give us some pricing to accomplish these goals. In FY16 we will look into replacing some missing shelves, damaged book ends and some divider shelves that weren't purchased initially.

Other services and programs that staff has discussed are offering library service to homebound residents. A possible partnership with the Senior Center and local churches would give us a better idea of people who can't leave their homes anymore.

**Friends Event at Barnes & Noble:** The Friends are holding a Poetry Festival on April 18 from 2:00-4:00pm at Barnes & Noble at Firewheel featuring Sarah Cortez who is an author and a Houston Police Officer. Alan Birkelbach who is the 2005 Texas Poet Laureate and Ann Howells who is a Pushcart Prize nominee will also be on hand. The Friends will be holding a book fair in connection with this event.

## **STAFF REPORTS**

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We have hired two additional part-time staff members in the Children's Department. Kellie Latson was a school librarian in Allen. Anna Simkulet, has a Communications Degree and has been a stay at home mom and decided she wants to work part-time.

### **Upcoming Special Events:**

#### **March Manga Madness March 2 – 31**

Teens 6<sup>th</sup>-12<sup>th</sup> grade show off your manga skills! Submit your manga style art and you could win cool prizes. Rules apply. Please see library website for details.

#### **Mad Hatter Tea Party: March 10 from 2:00-4:00 PM**

Celebrate Spring Break at this come and go party complete with games, prizes and crafts in the Multipurpose and Storytime Rooms. Come in costume as your favorite *Alice in Wonderland* character or in your tea party best. Fun geared towards ages 4-9, but all ages welcome.

#### **Computer Game Development Workshop for Teens: March 11 from 1:00-3:00 PM**

Have an amazing computer game in your mind that would just love to get out? If so, this interactive two hour program is for you. Representatives from the University of Texas at Dallas will be instructing teens on how to use GameSalad Creator, the world's fastest game design engine. Learn the tools to create your own computer role playing game. No coding experience required. For teens in 6th-12th grade only. Registration Required. Please see library website for details.

#### **Booked on Fridays: March 13 at 12:00 Noon**

Bring your lunch at noon the 2<sup>nd</sup> Friday of each month for fun reads and light conversation.

- March: *Big Little Lies* by Liane Moriarty

**My Very Own Book Club: March 18 & 20 from 3:30-4:30 PM**

My Very Own Book Club is for 1st, 2nd & 3rd graders. Kids are encouraged to read the book on their own time and then come to the meeting for discussion and a craft. Sign up at the Children's desk. Participation is limited, but all participants get a free copy of the book.

- March: *Chicken Sunday* by Patricia Polacco

**BeTween Book & Movie Club: March 26 from 6:00-7:00 PM**

Never judge a book by its movie. 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> graders are invited to discuss different books that have movie adaptations. Sign up at the Children's desk. Participation is limited, but all participants get a free copy of the book.

- March: *The Wizard of OZ* by Frank L. Baum

**Tosho-Kon @ SPL: March 28 from 10:00AM-4:30 PM**

More than meets the eye, our annual anime celebration fills an afternoon with loads of fun, including a cosplay contest, manga swap, and more! Lunch provided. Special guests: Terri Doty and Michelle Rojas. Keep up with our website and Facebook event page for news and more information.

**ADJOURNMENT**

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Meeting adjourned at 7:45 pm.

  
Mindy Ayers, Chair

4.13.15

Date